Background:

We anticipate that the next IOOS Federal Funding Opportunity will be announced in January 2015, and that the final proposal will be due in June 2015. In order to be well prepared to develop the proposal, SECOORA needs to ensure our membership endorses a process for developing the SECOORA proposal. The process should include developing well-defined goals and objectives for continuing to address user needs through operation and expansion of our regional coastal and ocean observing system.

The proposal development process we used in 2010 was effective, and can inform this next effort. The documents that guided our 2010 IOOS proposal development are on the SECOORA website. Of particular interest are the Science Committee report that outlined the process for the 2010 IOOS proposal development and the memorandum that went to the membership soliciting Letters of Intent. See http://secoora.org/members/frequent_docs/ioos_ffo_2010.

Charge:

Charge to the *Ad hoc* Committee:
1. Review the 2010 proposal development process.
2. Review the work accomplished to date with IOOS funding including a staff developed summary.
>   *The Committee is not charged to conduct an in-depth science review but rather a review of summary information of the work completed and ongoing to the end of the current funding period. SECOORA staff in coordination with SECOORA PIs will provide the Committee with information on how the funding was spent, what was accomplished, and lessons learned. Additionally, a summary of user needs will be provided by the staff.*
3. Recommend a process, define roles and responsibilities, and determine a schedule and milestones for development of the next five-year IOOS proposal.
>   *This would include soliciting nominations and recommending non-conflicted experts to participate in Letter of Intent review process.*
4. Establish a key theme for the proposal. Examples include coastal and ocean environmental intelligence and resiliency.
>   *Consider requiring that the proposal align with the NOAA NOS cross-cutting priorities, specifically how those priorities can be supported/addressed by a coastal and ocean observing system, which includes modeling, product development, etc., in addition to observations:*
>   *1. Improve end-to-end coastal preparedness, response, recovery and resiliency,*
>   *2. Support a Coastal Intelligence Network,*
>   *3. Enhance coastal and marine resource conservation through place-based management.*
>   *These topics encompass many user needs, are current, and provide*

opportunities to leverage and enhance our activities.
5. Incorporate input from Board, members, and stakeholders regarding priorities.
6. Provide a recommendation(s) about the appropriate balance of support for new vs. existing SECOORA activities.
    Options for addressing this issue include setting a percentage goal for new vs. existing and requiring assets to be moved after some period of time.
8. Provide a recommendation regarding whether match should be required.

Ad hoc Committee Membership:

The SECOORA Executive Committee recommends that the *Ad hoc* Committee include the following:
1. One representative of the Executive Committee, who shall serve as Chair,
2. One representative selected by currently funded PIs,
3. One stakeholder representing marine ecosystems,
4. One stakeholder representing state coastal managers / natural resource managers,
5. One stakeholder representing coastal hazards responders or managers,
6. One expert on coastal and ocean observing systems from outside the region, possibly from another RA or national IOOS, and
7. One staff member.

When selecting members as delineated in 1 through 7 above, also make sure to include at least one person from each state, and one person from the private sector. Total membership should not exceed eight.

Term of Service:

This Committee will convene in May of 2014. Final recommendations should be delivered to the SECOORA Board by November 15, 2014.