

Vembu Subramanian Ocean Scholars Award 2019 Request for Applications/Proposal

Print this list and check off each section to make sure you are not missing anything!
Access full proposal: <https://secoora.org/vembu-subramanian-ocean-scholars-award/>

Proposals must follow the required proposal format and be relevant to a SECOORA [focus area](#). Proposals that do not follow the required format will not be evaluated. All work must be completed within one year of project start date.



Maximum page length is four (4) pages (does not include appendices). Text should be 12-point font, all margins 1-inch, and must include the following components:

- Title Page
 - Proposal title
 - Applicant's name and complete contact information
 - Advisor name and contact information (i.e. professor supervising work). If applying as an early career professional, please include your employer's contact information, job title, name of company/institution, and hire date
 - Project summary (1 paragraph)
- Description of research project and conference attending
 - Statement of the issue being addressed.
 - Project description including research question and methodology.
 - Identification of SECOORA [focus area](#) addressed and users/stakeholders engaged.
 - Identify the conference you plan to attend, brief rationale for presenting research at selected conference, and whether you plan to present at an oral session or poster session.
 - Project deliverables and timeline for completing research and participating in the meeting/conference.
 - Budget and Budget Justification. Funds may be used for any purpose related to the project. University overhead charges are *not* permitted, nor is any support for the faculty sponsor. Matching funds or in-kind support is not required.

The following are proposal appendices that do NOT count towards the four-page limit:

- Literature Cited page
- Applicants must include a one-page CV or resume
- For undergraduate and graduate students, a signed letter of support from their major professor is required. For early career professionals, a letter of support from their hiring manager/supervisor is required.
- Graduate and undergraduate students must also submit a transcript and a completed [SECOORA endorsement form](#) by College/University sponsored programs office or company business office.
- A one-page Data Management Plan is required for projects that include the generation of new environmental data. This plan must describe the data being collected, including temporal and spatial resolution, how the data will be processed, and the timeline for sharing the data with SECOORA. For information on data management plans, please email dmac@secoora.org.