

Committee: Finance and Accounting**Chair: Peter Hamilton****Members: Rick DeVoe and Conrad Lautenbacher****Reporting Period: May 19, 2015 (2015 Annual Meeting) – May 18, 2016 (2016 Annual Meeting)****Meeting / Teleconference Dates:**

7/28/15

10/22/15

1/26/16

3/14/16

4/21/16

Requested Board Action(s) over this year: None

Discussion: The F & A Committee has been concentrating on ensuring SECOORA finances are maintained and reported in a timely and accurate manner. Megan Lee has provided the Treasurer financial reports monthly since the last May meeting.

Improvements include:

Completed SECOORA's fourth annual audit.

Submitted annual Indirect Coast Rate Proposal to NOAA.

The Committee is receiving a report on the status of SECOORA subawards.

Recommendation: N/A

Committee: Board Development – Nomination Sub Committee

Chair: Nick Shay

Members: Peter Hamilton and Steve Woll

Reporting Period: May 19, 2015 (2015 Annual Meeting) – May 18, 2016 (2016 Annual Meeting)

Meeting / Teleconference Dates:

- 1) Conference call – March 16, 2016 – review/approve nominations
- 2) We formed a Nomination Sub-Committee of Nick Shay (Chair), Peter Hamilton, Steve Woll to oversee the 2016 nomination process for the May 2016 meeting.
- 3) We had email exchanges regarding the “Board Voting Procedure Framework” particularly in February and March 2016. Megan Lee, in concert with the Nomination Sub Committee updated the Board Voting Procedure Framework and the Committee approved via email.

Requested Board Action: Elections

Discussion: N/A

Recommendation: N/A