

**Committee: Finance and Accounting****Chair: Peter Hamilton****Members: Rick DeVoe and Conrad Lautenbacher****Reporting Period: May 14, 2014 (2014 Annual Meeting) – May 19, 2015 (2015 Annual Meeting)****Meeting / Teleconference Dates:**

7/22/14

10/21/14

11/20/14

1/20/15

2/23/15

4/28/15

**Requested Board Action(s) over this year:**

- Members Dues and the SECOORA reserve fund

**Discussion:** The F & A Committee has been concentrating on ensuring SECOORA finances are maintained and reported in a timely and accurate manner. Megan Lee has provided the Treasurer financial reports monthly since the last May meeting.

**Improvements include:**

Completed SECOORA's third annual audit.

Submitted annual Indirect Coast Rate Proposal to NOAA.

The Committee is receiving a report on the status of SECOORA subawards.

Created a short prioritized list on how SECOORA should spend Members Dues.

**Recommendation: N/A**

**Committee: Board Development – Nomination Sub Committee**

**Chair: Mitchell Roffer**

**Members: Nick Shay, Peter Hamilton, and Steve Woll**

**Reporting Period: May 14, 2014 (2014 Annual Meeting) – May 19, 2015 (2015 Annual Meeting)**

**Meeting / Teleconference Dates:**

- 1) Conference call – March 11, 2015 – review/approve nominations
- 2) We formed a Nomination Sub-Committee of Mitchell Roffer (Chair), Nick Shay, Peter Hamilton, Steve Woll to oversee the 2015 nomination process for the May 2015 meeting.
- 3) We had email exchanges regarding the “Board Voting Procedure Framework” particularly in February and March 2014. Megan Lee, in concert with the Nomination Sub Committee updated the Board Voting Procedure Framework and the Committee approved via email.

**Requested Board Action:** Elections

**Discussion:** N/A

**Recommendation:** N/A

**Committee: Governance****Chair: Mitchell Roffer****Members: Lynn Leonard, Marcel Reichert, Manhar Dhanak****Reporting Period: May 14, 2014 (2014 Annual Meeting) – May 19, 2015 (2015 Annual Meeting)****Meeting / Teleconference Dates:****3/6/15****Email exchanges in March 2015****Requested Board Action:****Review/Discuss the Questions below:**

Questions: (1) Do we need to amend the by-laws to reflect how the committees currently operate? (2) Does the Governance Committee think that SECOORA is in violation of the by-laws for some of the standing committees to not exist?

Question: Does the Governance Committee think we need to amend the by-laws to allow the former chair of the Executive Committee to sit on the Executive Committee even if he/she is no longer a Board member?

Question: Should we change in the by-laws “National Federation of Regional Associations” to the “US Integrated Ocean Observing System Association” (their new name). This is just a name change of an organization. This will not affect the by-laws in any way, other than that name change.

**Recommendation:**

The Governance Committee recommends the committees are in compliance with the by-laws and will say so to the Board at the May Board meeting.

The Committee does not feel the by-laws should be amended to allow the former chair of the Executive Committee to sit on the Executive Committee even if he/she is no longer a Board member.

The Governance Committee recommends the by-laws be changed to reflect the name change of the IOOS Association.