

SECOORA BOARD MEETING
December 5-6, 2012

Primary Goal: Establish priorities for distribution of IOOS funds to major subsystems of the RCOOS.
Secondary Goal: Agree upon next steps and assign responsibilities to expand SECOORA activities beyond those currently funded by IOOS.

DAY 1

11:00	<p>Meeting Opening Welcome (Dick Dodge) Roll Call (Megan Lee) Introduce meeting purpose (Debra Hernandez) Introduce goals, agenda (Chris Ellis)</p> <p><i>Outcome: Board agrees on accomplishing the goals of the meeting using the agenda presented</i></p>
11:30 (Lunch around 12:30)	<p>Defining the scope of IOOS funded SECOORA priorities Executive Session - Discuss Conflict of Interest policy (information from Nancy Bloodgood, Esq.) (Debra Hernandez) <i>Outcome: Common understanding regarding implementation of our Conflict of Interest policy</i></p> <p>Working Lunch – Discussion of May meeting (Mitch Roffer)</p> <p>IOOS Priorities and Requirements (Debra Hernandez) <i>Outcome: Confirm requirements of IOOS funding</i></p> <p>SECOORA membership and stakeholder perspectives: Survey and Interview Results (Chris Ellis) <i>Outcome: Board understands the results of the surveys and interviews conducted and acts to incorporate findings into funding priority decisions</i></p> <p>Anonymous vote to confirm key results of survey (Chrissa Waite)</p> <ul style="list-style-type: none"> • Target end users • Target subsystems • Maintaining existing observing infrastructure vs. reallocating infrastructure <p><i>Outcome: Board has agreed on target subsystems, new vs. existing observations, target end users or other filters to define scope</i></p>
3:30	Break
3:45	<p>Framework for deciding funding percentages of <u>subsystems</u>* (Debra, Chris, Chrissa)</p> <p><i>Outcome: Board will determine what percentage of IOOS funding will be allocated to the subsystems (ex: observations, data management, governance, modeling, education & outreach, research & development, product development)</i></p>
6:00	<p>Adjourn <i>Convene for informal discussions in Hotel lounge – DINNER ON YOUR OWN</i></p>

DAY 2

	<i>Breakfast provided by hotel (complimentary with room block)</i>
8:00	Discussion of priority activities within each subsystem <i>Outcome: Board will discuss activities within the important elements of each subsystem</i>
12:00	Lunch: Conduct SECOORA business <ul style="list-style-type: none">• Minutes (Dick Dodge)• Budget report (Conrad Lautenbacher)• Election (Lynn Leonard)
12:30	Next steps: funding opportunities, engaging the private sector, and additional priorities Contributions of the Board <i>Outcome: Identify next steps for SECOORA</i>
2:30	Adjourn
3:00	Aquarium Tour

Definitions

Subsystems: These are the major funding categories. They are:

- Data management and communications (DMAC)
- Education and Outreach
- Governance
- Modeling
- Observations
- Research and operations
- Product development

Elements: These are units of activity within subsystems. See framework for initial designations.